

# SCOPE OF WORK

## Provision of Vehicle Rental Services for Inter-State and City Transportation in Sudan

### 1.0 Vehicle Minimum Requirements and Specifications:

#### SUV:

- Drive type: Left hand drive / 4 wheels
- Seats and Cargo: 5-seater with cargo area (4 doors)
- Transmission type: Automatic/manual gear transmission
- Safety: Driver and front passenger airbag (SRS), functional seatbelts
- Functional cooling and heating systems
- The vehicle interior and exterior should be without any defects.
- Year of production: 2018 or above except for Darfur and Kordofan region where fleet in a good functional condition will be accepted if they meet the minimum road and safety requirements.

#### Pickup truck (twin cabin Hilux):

- Drive type: Left Hand drive / 4 wheels
- Seats and Cargo: 5-seaters with rear cargo bed (4 doors)
- Transmission type: Automatic/manual gear transmission
- Safety: Driver and front passenger airbag (SRS), functional seatbelts
- Functional cooling and heating systems
- The vehicle interior and exterior should be without any defects.
- Year of production: 2018 or above above except for Darfur and Kordofan region where fleet in a good functional condition will be accepted if they meet the minimum road and safety requirements.

#### Van / Mini bus (12-14 seater):

- Drive type: Left hand drive / Front or back wheel drive
- Seats and Cargo: 14-seater with cargo area (4 doors)
- Transmission type: Automatic/manual gear transmission
- Safety: Driver and front passenger airbag (SRS), functional seatbelts
- Functional cooling and heating systems

- The vehicle interior and exterior should be without any defects.
- Year of production: 2016 or above except for Darfur and Kordofan region where fleet in a good functional condition will be accepted if they meet the minimum road and safety requirements.

#### Sedan:

- Drive type: Front wheel drive
- Seats and Cargo: 5-seater with cargo area (4 doors)
- Transmission type: Automatic/manual gear transmission
- Safety: Driver and front passenger airbag (SRS), functional seatbelts
- Functional cooling and heating systems
- The vehicle interior and exterior should be without any defects.
- Year of production: 2018 or above except for Darfur and Kordofan region where fleet in a good functional condition will be accepted if they meet the minimum road and safety requirements.

#### General Conditions:

- All vehicles will be rented with the driver and fuel. The price must include rental cost, fuel, general maintenance, lubricants, wear and tear, driver charges and any other associated costs, including VAT.
- Vehicles should have a legal private plate number with no pending taxes from the government.
- Tyers should be in good condition and suitable for off-road routes.
- Vehicles should be equipped with rope, toolkit, folding shovel, spare tyre, required spare vehicle lubricants, jack, and other off-road trip utilities.
- Vehicles should be equipped with appropriate safety items. These include seat belts both front and rear, first aid kit with all basic items complete, fire extinguisher, tools and spare parts, emergency signals, recovery equipment (tow rope, shovel, sand/mud ladders) appropriate to local conditions. Vehicles will only be accepted after satisfactory inspection.

#### **2.0 Vendor Minimum Requirements:**

- Vendors should have a registered and valid business license.
- The Vendor should have an active bank account that corresponds to its business name.
- Provision of transportation services to specified districts and targeted villages as per the requirement.
- SoW requires the contractor to have vehicles available, as required during the contracted period. The requirement will be communicated 24 hours before the need.

- The vendor is responsible for providing experienced drivers who are aware of provinces' geography.
- The vendor should make sure that the initially introduced drivers are retained during the entire period of the contract unless advised otherwise by the Parties (due to ethical/security and other reasons). Prior approval for any changes of drivers should be obtained in writing three days prior to adjustments. The Parties has the right to reject any driver introduced by the contractor without any reason.
- The vendor is responsible for fuel, maintenance, and other lubricants for the vehicle.
- In case a vehicle breaks down during an official trip, the vendor is responsible for replacing the vehicle immediately. Failure to do so may result in immediate termination of the contract. Vendor should provide an emergency contact person.
- The price should be inclusive of daily / monthly rental, fuel, driver, wear-and-tear and any other associated expenses, including VAT.
- Vehicles must be available during working hours.
- The vehicle must be fueled by the driver outside the above time (after 05:00 p.m. or before 07:00 am).
- A mechanical check, safety check, and driving test would be carried out before accepting any vehicle or driver. Accepted vehicles/drivers will be included in the pool. A new vehicle /driver will only be accepted after due diligence is completed.

### 3.0 **Drivers Minimum Requirement**

- Should have a valid driving license. Copy of the document and the vehicle permit should be always carried by the driver.
- Should have knowledge of the geopolitical locations of the districts and villages.
- Should be able to speak basic English Language.